



City of Carey

### CONDITIONAL USE PERMIT APPLICATION

Please submit completed form with signature and required documentation to P&Z Administrator (20482 N Main, Carey, Idaho 83320 or to [pandzadmin@cityofcarey.org](mailto:pandzadmin@cityofcarey.org)).

Application Fee: \$425.00       Check     Cash

Project Name: \_\_\_\_\_

**Owner:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Developer:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Engineer/Surveyor:** \_\_\_\_\_ Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

**Required Information:**

Zoning District: (check all that apply)    (RH)     (A/RL)     (C)     (LI)     (AV)

Description of Proposed Conditional Use: \_\_\_\_\_

Total Land Area: \_\_\_\_\_

Number of Lots: \_\_\_\_\_

Minimum Lot Size: \_\_\_\_\_

Contiguous Land Under Same Ownership: \_\_\_\_\_

Special Hazard Area:     Flood plain     Airport Vicinity     Other

**The following information needs to be provided to qualify this application as complete:**

1. Five (5) large copy of plat,
2. Ten (10) 11x17 copies of plat,
3. **Current title report** for the land to be subdivided, a copy of the owner's **recorded deed** to the property, and a **legal description of the property**.
4. Affidavit of legal interest if applicable (to pull permits or do work on behalf of another person).
5. A plan of the proposed site for the conditional use showing the location of all buildings, parking loading area, traffic access and traffic circulation, open spaces, easements, existing and proposed grade, landscaping, refuse and service areas, utilities, signs, rendering of building exteriors, property lines, and north arrow. The plan shall be drawn to scale at no greater than one inch equals twenty feet (1" to 20').

6. A map of and a complete list of the owners of record of all property within three hundred (300) feet of the exterior boundary lines of the property and stamped envelopes addressed to each such property owner.
7. A narrative statement evaluating the effects on adjoining property; the effect of such elements as noise, glare, odor, fumes, and vibration on adjoining property; a discussion of the general compatibility with adjacent and other properties in the district; and the relationship of the proposed use to the Comprehensive Plan.
8. Such other information as may be reasonably required by the Administrator, Commission or Council prior to or during the review process.

A partial application refund is available up to the time the application is deemed certified by the Planning and Zoning Administrator. Administrative costs will be deducted from the refunded application fee.

I, the undersigned, certify that all information submitted with and upon this application form is true and accurate to the best of my knowledge and belief.

Sign: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner or Representative (circle one)